

# Green Valley Ranch Farmers Market 2018

The Green Valley Ranch (GVR) Farmers Market will begin on June 6, 2018 and continue through August 29, 2018. The market will be held each Wednesday from 5:00 PM to 7:00 PM outside of the front entrance of the GVR Recreation Center located at 4890 Argonne Way, Denver, CO 80249.

## Vendor Information & Guidelines

Farmers markets offer the consumer the opportunity to support local farmers, ranchers and businesses by purchasing fresh products directly from the producer. Top priority will be given to local producers of agricultural products, baked goods and food & health related products.

***It is your responsibility to have all of your licenses, taxes, and other required paperwork for the city and state entities, as they require.***

**Application Fee:** There is a \$15 non-refundable application fee and it's payable by cash, check or credit/debit card at the time of application submission. Please email this information to [roseathomas@gmail.com](mailto:roseathomas@gmail.com) or you may mail or drop off this information/payment to the GVR HOA office at 18650 E. 45th Ave., Denver, CO 80249. *You will be contacted within one week of your application submission to notify you if you have been approved or denied. If approved, space fees must be paid at least 48 hours prior to each market. For those vendors that sign up for all 13 market days and pay their space fees in full by April 30, 2018, they will receive a 20% discount AND will receive market space location priority.* If you fail to pay for your space at least 48 hours before the market, you will not be allowed to set up at the market. **The GVR Farmers Market reserves the right to refuse any applicants.**

**Space Fee/Assignment:** The vendor fee for each 10'X10' space per market is \$25. There is no guarantee of space availability on the day of the event for drop-in vendors. The GVR Farmers Market reserves the right to assign spaces as needed.

**Schedule:** Our farmers markets operate from 5:00 PM to 7:00 PM on Wednesdays. Set up may begin as early as 3:30 PM. Please allow sufficient time for your complete set up prior to 5:00 PM. Please contact the GVR Farmers Market coordinator, if you are unsure of where to set up. PLEASE be ready to sell when the market opens. If there are customers present, you can start selling as soon as you are setup. You are welcome to keep selling beyond 7:00 PM, if consumers are still purchasing, but no later than 8:00 PM. We

typically have an hour after the market closes to vacate the premises. Plan to be open from 5:00 PM to 7:00 PM. Late vendors **may** not be allowed to set up. Please check with the GVR Farmers Market coordinator.

**Safety & Security:** Please do not leave your booth unattended. If you bring small children, keep them with you in your booth. Please leave your pets at home. No smoking in or around your booth. **Weights for your booth are mandatory.** These markets take place on a concrete patio/walkway, no spikes allowed. Food vendors; know and abide by the current health and safety guidelines. Drugs and alcohol are not permitted at any time. It is extremely important that none of the vendors impede the entrance to the GVR Recreation Center, as the Recreation Center will still be open and operating during our markets.

**Clean Up:** Vendors are responsible for cleaning up their own booth areas. Please make sure you leave your space as you found it. Trash receptacles are limited and may not be available, so you will need to bring your own. You must take your trash with you; do not leave it at the market. Vendors who do not clean up after themselves **will not** be invited back and may be charged for cleanup costs.

**Weather:** These are outdoor markets that are held rain or shine, so be sure to plan accordingly. The wind has been known to kick up, so please keep that in mind when setting up and ensure your tents are properly weighted down.

**Cancellations:** You must contact the Market Coordinator at least 48 hours in advance, if you will not be at the market that you've signed up for. You will still incur the \$25 space fee; however, you will not be charged the additional \$25 cancellation fee. We promote the list of vendors each week to the community and they expect the vendors listed to actually be at the market. Any expectations based on emergency situations will be made at the Market Coordinator's discretion.

**Electricity:** Electricity will not be provided at these locations. **Quiet** generators are allowed.

**Parking:** Vendors are required to park behind the recreation center in a dirt lot to allow more parking space for customers. We want to allow as much parking space as possible for our patrons, so please be sure to park behind the recreation center, after you unload your vehicle. If your vehicle is not moved after unloading/set-up, you may be charged a \$25 fee.

# Vendor Application

Contact Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip code: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Website (if available): \_\_\_\_\_

Please describe the product(s) you will be selling at our market:

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**I agree to abide by all the GVR Farmers Market guidelines, and defend, indemnify, and hold harmless from any and all loss, cost, or expense GVR Farmers Market, its employees, representatives or financial supporters in connection with such vendor activity. GVR Farmers Market reserves the right to remove any vendor from the market at any time.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Please mark below which markets you will be attending:**

- |                                 |                                  |                                  |                                  |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> June 6 | <input type="checkbox"/> June 13 | <input type="checkbox"/> June 20 | <input type="checkbox"/> June 27 |
| <input type="checkbox"/> July 4 | <input type="checkbox"/> July 11 | <input type="checkbox"/> July 18 | <input type="checkbox"/> July 25 |
| <input type="checkbox"/> Aug 1  | <input type="checkbox"/> Aug 8   | <input type="checkbox"/> Aug 15  | <input type="checkbox"/> Aug 22  |
| <input type="checkbox"/> Aug 29 |                                  |                                  |                                  |

*How did you hear about the GVR Farmers Market?*

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***REFERRAL BONUS: If you refer a new vendor to the GVR Farmers Market and they participate, you will be credited one \$25 space fee.***

Please direct any questions to [roseathomas@gmail.com](mailto:roseathomas@gmail.com)